

**STANDARD OPERATING PROCEDURE (SOP)
OF WOMEN CELL, SBMS COLLEGE**



**SUALKUCHI BUDRAM MADHAB SATRADHIKAR COLLEGE
P.O. - SUALKUCHI, KAMRUP
PIN - 781103**

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Motto: Equality, Enlightenment and Empowerment

Constitution of Women Cell

The Women Cell of SBMS College is constituted by the Principal in consultation with IQAC of the college subject to the approval of Governing Body with the following officials and members for the tenure of 02 (Two) Years.

- President : From the Female Faculty
- Secretary : - Do -
- Asstt. Secretary : - Do -
- Treasurer : - Do -
- Member : All Female Faculty members

Objectives of Women Cell

- To create awareness against gender inequality and discrimination.
- To address the problems and prospects of women employees and girl students.
- To safeguard the rights of women employees and female students as guaranteed by the constitution.
- To organize awareness programmes on gender sensitization and women empowerment.
- To provide a platform to female students to showcase their talents and skills.
- To create an atmosphere of equity and gender justice for men and women to work together with a sense of dignity and personal security.
- To protect and uphold the status and dignity of woman.
- To reach out the rural women of the neighbouring locality to create awareness about entrepreneurship and government schemes and to help uplifting their socio-economic status.

Functions of Women Cell

- The Cell will conduct awareness and orientation or counseling programmes related to gender sensitization in and outside the institution dispersing the ideas of equal opportunity and gender justice.
- The Cell will organize various programmes and activities related to gender issues and women empowerment in collaboration with GOs and NGOs.
- The Cell will look after the matter of Safety and Security of Female students and employees in the institution.
- The Cell will organize will organize training on self-defence and fitness and Health Camps especially for female students to assure their safety and fitness.

- The Cell will work on academic sphere – conducting seminars, popular talk, publication of books and journals etc.
- The Cell will prepare report(s) of the programme conducted for record keeping.

Coordinator
IQAC
S.B.M.S.College, Sralkuchi

Anne BaiB.