

STANDARD OPERATING PROCEDURE(SOP)

FOR

GENDER SENSITIZATION CELL



**SBMS COLLEGE, SUALKUCHI
KAMRUP, ASSAM
PIN:781103**



GENDER SENSITIZATION CELL SBMS COLLEGE, SUALKUCHI

Introduction

In order to promote gender equity and rather gender-neutrality and an environment where both boys and girls enjoy the same right and opportunities in both academic and non-academic pursuits, SBMS College strives to focus on equality at work-place, security and protection of girl students and staff, health and hygiene of female folk. Though the college is a co-educational institution located in an exclusively rural area, the rural aspect never comes as a hindrance to the quality education of the female students. The name of the college has been spread in the locality as 'safe and secure place' both for girl students and female staff till now. In order to maintain the safety and security of the girls and women, the Gender Sensitization Cell has been constituted for redressal of grievances which ensures equality and protection for women against all forms of harassment and problems faced.

Objectives:

1. To deal with cases of sexual, physical and emotional harassment with the initiative to prevent gender-based violence.
2. To organise a self-defence programme for the girl students as considering the safety and security aspect of this section.
3. To promote a gender sensitive message for students and employees, various gender-based awareness programmes, webinars, seminars etc. will be organised on the line of breaking the bias.
4. To prepare an exhaustive Gender Audit at the institutional level.
5. To look into grievances and complaints of students, teaching and non-teaching staff of the institution especially in the line of gender harassment in collaboration with ICC.

Composition:

Sl. No	Designation	Institution
1.	Chairman	Principal, SBMS College
2.	Vice- Chairman	President, Women Cell
3.	Secretary	Secretary, Women Cell
4.	Member	Coordinator, IQAC
5.	Member	President, Staff Council
6.	Member	Library
7.	Member	Asst. professor
8.	Member	Asst. professor
9.	Member	Secretary, Boys' Common Room, Students' Union, SBMS College
10.	Member	Secretary, Girls 'Common Room, Students' Union, SBMS College

Ushakanta
Principal
S.B.M.S. College
Suatkuchi