

S.B.M.S. College, Sualkuchi

Annual Quality Assurance Report
2005-2006
2006-2007



Submitted to

Director

National Assessment and Accreditation Council

Submitted By:

Principal / Coordinator
Internal Quality Assurance Cell
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Memo No: SBMS/IQAR/2005-06 & 2006-07/402/2014

Date: 27/5/2014

To

The Director,
National Assessment and Accreditation Council. (NAAC)
Bangalore, Karnataka.

Dated Sualkuchi, 27-05-2014.

Sub: Submission of Annual Report, 2005-06 & 2006-07.

Sir,

We, the undersigned, most respectfully would like to place before you the Annual Internal Quality Assurance Report of this college for the years 2005-06 and 2006-07. Hope, you would be kind enough to do the needful and keep us obliged.

With regards.

Sincerely yours,

Mrs. Mamani Devi
Coordinator, IQAC
SBMS College, Sualkuchi

Dr. D. Ch. Bhagabati
Principal
SBMS College, Sualkuchi

S.B.M.S. COLLEGE

SUALKUCHI, KAMRUP, ASSAM

Session: 2005-06 & 2006-07

INTERNAL QUALITY ASSURANCE CELL

Chairperson	:	Dr. Bilash Chandra Das.
Coordinator	:	Mrs. Mamani Devi.
Joint Coordinator	:	Mr. Nihar Ranjan Kalita.
Teacher Representative	:	Mr. Tua Katakai Mr. Dimbeswar Saikia. Mr. Chitta Ranjan Das. Mr. Aswini Choudhury. Mrs. Banti Borah. Mrs. Dipali Kalita. Mrs. Nandini Kakati. Mr. Pulin Ch. Sarma. Mr. Kaliash Sarma. Mrs. Bandana Deka. Mrs. Chandrama Kalita.
Nominee from Non-teaching Staff	:	Mr. Tulsi Baishya
Student Nominee	:	General Secretary, Students' Union.
Guardian Nominees	:	Prof. Ramesh Kakati. Prof. Umesh Ch. Das.
Nominee from local Administration	:	Mr. Kamal Baishya (SDC ,Hajo Circle)

REPORT PREPARATION COMMITTEE

Mr. Dimbeswar Saikia.
Mr. Pronab Deka.
Mr. Aswini Choudhury.
Mr. Bhupen Chandra Barman.
Mr. Nripen Das
Ms. Anima Baishya.

Name of the Institution : S.B.M.S. College, Sualkuchi

Year of Report : 2005-2006 & 2006-2007

CONTENTS

S.NO.		Page No.
	Section A : Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement.	1
	Section B : Details in respect of the following:	
1.	Activities reflecting the goals and objectives of the institution	5
2.	New academic programme initiated (UG and PG)	7
3.	Innovations in curricular design and transaction	7
4.	Inter-disciplinary programmes started	8
5.	Examination reforms implemented	8
6.	Candidates qualified : NET/SLET/GATE etc.	9
7.	Initiative towards faculty development programme	9
8.	Total number of seminars/ workshops conducted	14
9.	Research projects (a) Ongoing, b) Completed	15
10.	Patents generated, if any	16
11.	New collaborative research programmes	16
12.	Research grants received from various agencies	16
13.	Details of research scholars	16
14.	Citation index of faculty members and impact factor	17
15.	Honors/ Awards the faculty : National and International	20
16.	Internal resources generated	20
17.	Details of departments getting assistance / recognition under SAP, COSIST (ASSIST)/ DST, FIST and other programme	21
18.	Community services	21
19.	Teachers and officers newly recruited	22
20.	Teaching – Non-teaching staff ratio	22
21.	Improvements in the library services	23
22.	New books / journals subscribed and their value	23
23.	Courses in which student assessment of teachers is introduced and the action taken on student feedback	24

24.	Feedback from stakeholders	25
25.	Unit cost of education	25
26.	Computerization of administration and the process of admissions and examination results, issue of certificates	25
27.	Increase in the infrastructural facilities	26
28.	Technology Upgradation	26
29.	Computer and internet access and training to teachers, non-teaching staff and students	26
30.	Financial aid to students	26
31.	Activities and support from the Alumni Association	27
32.	Activities and support from the Parent-Teacher Association	27
33.	Health Services	27
34.	Performance in sports activities	28
35.	Incentives to outstanding sports persons	28
36.	Student achievements and awards	28
37.	Activities of the Guidance and Counselling unit	29
38.	Placement services provided to students	29
39.	Development programmes for non-teaching staff	29
40.	Good practices of the institution	30
41.	Linkages developed with National / International, Academic / research bodies	31
42.	Action Taken Report on the AQAR of the previous year	31
43.	Any other relevant information the institution wishes to add	31
	Section C : Outcomes achieved by the end of the year	32
	Section D : Plans of the HEI for the next year	32

SECTION-A

The Plan of action chalked out by the IQAC, in the beginning of the year towards quality enhancement:

The NAAC peer team visited the college in 20th and 21st January 2005 and awarded Grade 'C+'. The peer team recommended certain valuable suggestions for further betterment of the college. As a result the institution established an Internal Quality Assurance Cell (IQAC) in July 2005. The IQAC in its first meeting tried to locate the weak areas of the college from the report received from the NAAC peer team and then chalked out the plan of action for the years 2005-2006 and 2006-2007, as follows –

Section-I (Preface)

1. Enrolment at undergraduate level is recorded to be low.
 - To introduce new measures to improve this dismal situation.
2. Programmes of study in both Science and Arts are all traditional. This cannot attract the students.
 - To introduce vocational and employment oriented programmes.
3. Self financing computer science programme should be extended to the students of undergraduate level. If college braves to run the computer programme itself, it can yield the institution handsome amount of money.
 - To extend the Computer Science programme to the undergraduate level.

Criteria-I : Curricular aspects :

- a) To increase the number of programmes to meet the needs of the students in the present day changing situation.
- b) Some of the faculty members are trying hard to contribute through newspaper, journals, while some others have been active through their respective University departments in respect of revising and redesigng syllabus with Gauhati University in respect of revising and redesigning syllabus.
 - To take initiative to know the procedure for joining in different academic bodies of Gauhati University.

c) The college has developed mechanism of receiving feedback from academic peers and employees regarding the viability and feasibility of present course of study.

- To introduce new procedures for enclosing mechanism to get rid of such situation.

Criterion-2: Teaching, Learning, Evaluation:

As per the suggestion of the NAAC peer team the institute tries to introduce the following steps for improvement in teaching, learning and in evaluation.

- To conduct two unit test examination in one academic year.
- Notification of the internal examination schedule in the college prospectus.
- Holding regular remedial classes for weak students.
- To adopt intimate rapport of the teachers with the students for improving the quality of the students.
- To develop a new mechanism by the Principal of the college for monitoring the overall performances of the students at the end of every academic year.
- To notify tutorial classes in the college general routine.
- To take innovative measures to motivate the meritorious students for their better results.
- To maintain a procedure to get information of each department.
- To organize seminars, symposia, workshops on regular basis.
- To involve the teachers in various committees to help the Principal in organization and management of the college.

Criteria-3: Research, Consultancy and Extension:

The NAAC peer team in their visit recommended various suggestions in this criteria of the institution. To meet up the deficiencies the institution has been trying to follow the following measures –

- To encourage the teachers for pursuing Ph.D. and M.Phil.
- To apply for UGC fellowship.
- To register the names as research guide by the veteran Ph.D. holders of the college.

- d) To encourage the teachers and students to run major and minor research projects.
- e) To increase more significant extension drive.
- f) To invite NGOs and other organizations and work in collaboration with them.

Criteria-4: Infrastructure and Learning Resources:

The report of the NAAC peer team stated that the infrastructure of the college is “Rather poor and need to be strengthened”. Therefore significant measures have been taken for the development of the infrastructures.

i) Infrastructure:

- a) To restructure the classroom as per UGC guidelines.
- b) To increase the number of classrooms.
- c) To construct boundary wall.
- d) To develop a new playground inside the campus.
- e) Provide bigger size toilet and drinking water facilities.
- f) Construction of a canteen with all modern facilities.
- g) Separate office room for the entire existing department.

ii) Library:

- a) Construction of a new library reading room.
- b) Provide internet facilities in the library for the benefit of both students and teachers.
- c) To increase the number of books, journals, magazines and reference books.

iii) Learning resources :

- a) Introduction of new audio-visual material.
- b) To provide newspapers and journals in the common room.
- c) To provide computer and TV sets in the departmental office.
- d) Regular attendance of the teachers and students in the library and the record will be maintained in the library attendance register.
- e) Periodical publication of the wall magazine.

Criteria-5: Student Support and Progress :

The NAAC peer team found that the pass percentage of the institution in the university examinations is far below. So the institution has taken the following measures to raise the pass percentage.

- a) To take efforts to produce first class from each department as much as possible.
- b) Remedial classes for weak students.
- c) Publish the definite date of examination in the college prospectus.
- d) Provide study materials, books, financial aids to the poor and needy students.
- e) Regular announcement about the government scholarship for the students in the college notice board.
- f) Publication of the annual student magazine.
- g) Arrangement of study tour, field study and project work for students.
- h) Celebration of festivals, college week, freshers' social, student election as per the date notified in the college prospectus.

Criteria-6: Organization and Management :

- a) Provide training programme for non-technical staff about accounts and book keeping.
- b) To encourage the non-teaching staff to pursue computer training.
- c) To form a three member budget committee.
- d) To install software for computerization of office administration.
- e) To provide special attention for the development of science stream.
- f) Regular Government audits are to be made.

Criteria-7 : Healthy Practice :

- a) To strengthen the spirit of unity and solidarity among the teaching faculty.
- b) To encourage the teachers to take part in the international seminar especially outside India.

- c) To introduce more self-financing courses.
- d) Celebration of woman empowerment programme.
- e) Sponsoring departmental publication by the college authority.
- f) To strengthen the college unit of Bharat Scouts and Guides, NSS and NCC units of the college.
- g) To prepare the self-appraisal report of the college.
- h) Organise health and community awareness programme through NSS, NCC and Women Cell.
- i) Youth leadership training for NCC and NSS students.

SECTION-B

1. Achievement of the above plan of action during the period of reporting:

The institute in order to achieve the above goals and objectives has taken several measures. Some of the important measures carried out by the college are as follows:

- a) To increase the enrollment at undergraduate level the college publishes its admission notification in the college notice board and in the local public places. Moreover both the authority and the teachers also encourage the local public to enroll their wards in the institution.
- b) As the college is situated in the Silk centre (Sualkuchi is known for production of mulberry and muga cloth) the Sericulture subject is already introduced under UGC grants as a employment oriented programme.
- c) The self financing computer programme is extended to the undergraduate level.
- d) The institution follows the curriculum designed by the Gauhati University. The faculty members of the college attended the curriculum design workshop organized by the university and offered their valuable suggestion.

- e) The college introduces two unit tests with fifty (50) marks for undergraduate students and one test examination with hundred (100) marks for Higher-Secondary students.
- f) The college prospectus notified the dates for internal examination, celebration of festivals, freshmen social, college week, student election, and also the overall facilities of the college including academic and administration.
- g) Steps have been taken for preparation of teaching plan and other departmental activities. However each department can take their own decision in preparing their lesson plan and other internal issues in consultation with the college authority.
- h) Remedial classes for the students of SC, ST, OBC and other minority students are conducted according to their needs.
- i) The principal held Annual academic meeting with the teachers to monitor and to get information from each department.
- j) More than eight teachers are admitted themselves in different universities to pursue their PhD and M.Phil degree.
- k) A few teachers are engaged themselves in major and minor research project work under UGC and State Government fund.
- l) A multi-storied building under *Buniyad* scheme of the State Government is also started.
- m) Construction of a class room under a public donation is also completed.
- n) Drinking water facility under a local NGO also installed in the college premises.
- o) Proposal has been sent to UGC for construction of a library reading room.

- p) Development in the library infrastructure also been carried out.
- q) Health camp, community service, is carried out by the college NSS and NCC unit and also by the women cell.
- r) Study tours, project works are also completed as a part of the student support and progression.

2. New academic programmes initiated:

- a) The institution introduced self-financed computer certificate course for both Higher Secondary and Degree level students.
- b) The institution has also been permitted to introduce Post Graduate Diploma Course in Computer Application. During the year 2005-06 and 2006-07, 10 students have been enrolled in the Diploma course.

3. Innovation in curriculum design and transaction:

The Institution follows the syllabus prescribed by the Gauhati University.

Teaching and learning is consistent with the goals and objectives of the institution. The Gauhati University has the authority to frame and design the syllabus. However, all the Head of the Departments of the college have close contacts with the university and offers their valuable suggestions in designing and restructuring the syllabus for the undergraduate courses.

The Institution not only motivates students to achieve academic excellence but also aims at overall personality development through valuebased education. Special efforts are made to develop analytical ability through participation in workshops, competitions, debates and other extracurricular activities like sports and games etc. in which students have obtained state and national awards including recognitions.

The Institution started an in-built system of getting feedback from academic peers and employer's on teaching programmes. Guest faculty were invited from other institutions of

higher education, industries, public sector banks etc. to deliver lectures on their competencies that benefit the student community. A group of students belongs to the college also attend the seminar organized by the Gauhati University.

The college also established network with the neighboring institutions of higher education by attending seminar / workshop etc. organized by them. Efforts are on to bring suitable change in curriculum after interaction with the Governing Body and college alumni. The teachers of this institution maintain close contact with educational institutions and organizations such as IGNOU, North East Political Science Association, North East Historical Association, All India Philosophical Council etc. to keep themselves abreast with latest development in the field of research methodology and changing situation in the educational field.

4. Inter Disciplinary Programmes Started:

The college has introduced an inter-disciplinary subject like Environmental Studies in undergraduate level.

Further Computer Application has also been chosen as one of the elective papers in undergraduate courses in Economics.

5. Examination Reforms implemented:

Admission in various courses in the Institution is made on the basis of academic record of the students. Some reforms that are implemented in the examination system in the academic session 2005-06 and 2006-07 are as follows:

- i) Periodical examination for both Higher Secondary and Degree Courses.
- ii) Two unit tests (50 marks) for all classes after two months from the starting of the academic session.
- iii) Annual test examination for the final year students during the first week of December.
- iv) Each department decide on their own choice to take weekly tests specifically for their students in Degree Course (major).

The Departmental Diary is provided and maintained by the individual department. Performance of students is communicated to their parents as when necessity arises. Weak students are provided remedial classes. Promising students are given special attention and special classes are arranged for the students with potential to do good results in examination.

Information regarding examination schedules is communicated to students through college prospectus.

6. Candidate who qualified NET/SLET/GATE etc.

Name of Faculty	Year	NET/SLET	Department
Nripen Das	2005	NET	English
Sailen Kalita	2005	SLET	Philosophy
Rituparna Das	2005	SLET	Assamese

7. Initiative towards Faculty Development Programme:

Each of the faculty members of the college is keen towards to get orientation of their carrier advancement and hence they have participated in various academic programmes which are as follows :

Sl No.	Name	Department	Programmes / Participated
1	Monalisa Bora	Assamese	<ul style="list-style-type: none"> ❖ Orientation programme for young writers held in Eastern Regional Language Centre, Bhubaneswar, 2005 ❖ National Seminar on “Developmental Perspective of North Bengal and North East India (ICCSSR), West Bengal.2005 ❖ National Seminar on

			<p>“Collection and Codification of Oral Literature in the Language of the North-East (CIIL) G.U.2006</p> <ul style="list-style-type: none"> ❖ Finalization Workshop on “Assamese-Boro-Rabha (learner’s) Dictionary” (CIIL) G.U.2006 ❖ Workshop on “Dialect Survey and Study Methods” (UGC, SAP) , G.U.2007
2	Atul Chandra Das	Assamese	Workshop on Development of Self Instructional Materials for Distance Education (IDOL) G.U. 2007
3	Bhupen Ch. Barman	Economics	Refresher Course in Economics, Assam University (UGC), Silchar, 2005-2006.
4	Dr. Dipendra Kr. Sarmah	Economics	Refresher course in Economics ASC (UGC) Gokhle Institute of Economics and Politics, Pune, 2007.

5	Dipali Kalita	Education	Refresher Course in ASC (GU) 2006-07
6	Arpana Nath	Education	Regional Workshop on Planning and Practice Teaching Department of Education (G.U.) 2005
7	Dr. Dipul Kr. Das	Education	<ul style="list-style-type: none"> ❖ National Seminar on “Tradition Continuity, Change” (IQAC) St. Mary’s College 2007. ❖ 16th Annual Conference on “Quality of Education at School Head in North-East India” Sikkim Government College, (Gangtak) 2005
8	Banti Borah	Philosophy	<ul style="list-style-type: none"> ❖ UGC sponsored National Seminar on “Envrionment and Sustainable Development Organised by Rangia College 2005. ❖ International Conference on “The Ramayana Our life and Culture” organized by Asom Kalatirtha in association with Srimanta Sankardeva Kalakhetra Society, 2005

9	Banajit Baishya	Philosophy	<ul style="list-style-type: none"> ❖ Refresher Course in Philosophy, Department of Philosophy, G.U, 2005 ❖ Refresher Course in Philosophy, ASC, Lucknow University 2006 ❖ ICPR sponsored seminar on “Philosophy, Science and Technology”, Department of Philosophy (GU) 2007.
10	Sailen kalita	Philosophy	Refresher Course in ASC, West Bengal University 2007.
11	Mamani Devi	Political Science	<ul style="list-style-type: none"> ❖ UGC sponsored National Seminar on “Environment and Sustainable Development” Rangia College 2005. ❖ International Conference on “The Ramayana our life and culture” organized by Asom Kalatirtha in association with Srimanta Sankardev Kalakhetra, 2005.
12	Dr. Jogesh Deka	Political Science	Workshop on “Rural Development and Panchayati

			Raj System” organized by SIRD, 2005.
13	Tapan Das	Political Science	Attended Orientation Course in ASC NEHU 2007
14	Gopal Sarma	History	Attended National Seminar organized by NEHA,2006
15	Seema Dutta	History	Attended National Seminar organized by NEHA,2006
16	Pulin Ch. Sarma	Chemistry	Orientation programme of Indian Academy of Scien.,G.U.,2005
17	Dimbeswar Saikia	English	<ul style="list-style-type: none"> ❖ All India Poets Meet Bombay to commemorate the Golden Jubilee of National Academy of Literature, 2005 ❖ All India Poetry Symposium, 2005-2007 ❖ International Conference on “The Ramayana our life and culture” organized by

			<p>Asom Kalatirtha in association with Srimanta Sankardev Kalakhetra, 2005.</p> <ul style="list-style-type: none"> ❖ All India Poets Meet , Hyderabad, organized by Sahitya Academy, New Delhi, 2007 ❖ Translation Workshop, Kaziranga, Sahitya Academy, Kolkata ❖ An interview with Bengali writer and president of Sahitya Academy, New Delhi, Sri Sunil Gangupadhyaya for Channel DY 365 , 2007
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8. Workshop / Seminar Conducted:

To enhance the knowledge of the faculties and students according to the recent changing trends the institution including each department organized seminar, workshops and popular talks, awareness programme etc. during the session.

Name of the Department / Cell	Year	Sponsoring body	Resource person	Topics
English				
Assamese	2005	Self	Dr. Monalisa Bora	Orientation programme for young writers'

	2007	Self	Atul Ch. Das	“Self International Materials for Distance Education”
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9. Research Project:

a) Newly Implemented:

Name of the project	Investigator	Funding Agency	Year
“Epidemiology Studies involving caratenoids and vitamin-A”	Dr. Pulin Ch. Sarma Department of Chemistry	UGC	2005
“Agriculture Festivals in South Kamrup”	Atul Ch. Das, Department o Assamese	UGC	2007
Asomiya Aru Bangla Bhasar Dhuanyatmak Sabta, A comparative study	Monalisa Bora, Department of Assamese	UGC	2007
“Benchmark Survey in North Cachar Hills District” – a Socio Economic Study	Mamani Devi Department of Political Science	Sponsored by District Administration	2006
A collaborative project on measurement of vitamin-A deficiency	Dr. Pulin Ch. Sarma Department of Chemistry	Iowa State University & Gauhati University	2003-2005

b) Research Project completed:

Name of the Project	Investigator	Year	Funding
Benchmark survey in North Cachar Hills District a socio-economic study	Mamoni Devi Department of Political Science	2007	District Administration
A collaborative project on measure-	Pulin Ch. Sarma	2005	Iowa State

ment of Vitamin-A deficiency	Department of Chemistry		University and Gauhati University
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10. Patent Generated if any: Nil

11. New collaborative Research Programme :

A collaborative project on “Measurement of Vitamin-A deficiency was submitted by Dr. Pulin Ch. Sarma, Department of Chemistry in 2005.

This is a collaborative project between Gauhati University, IOWA State University, Nutritional Council and Srimanta Sankar Netralaya.

12. Research Grants Received:

A total of different agencies during the session from 2005-2006 and 2006-2007.

Rs.10, 00,000/- from IOWA State University

Rs. 3, 00,000/- from UGC

Rs. 2, 50,000/- from District Administration

13. Details of Research Scholars:

The institution is proud to have the following teachers who are involved with Ph.D. research works:

Name of the teacher	Department	University
1. Chitta Ranjan Das	Assamese	G.U.
2. Atul Ch. Das	Assamese	G.U.
3. Monalisa Bora	Assamese	G.U.
4. Dipendra Kr. Sarmah	Economics	G.U.
5. Nandini Kakati	Botany	G.U.
6. Chandrama Kalita	Physics	G.U.
7. Utpala Baishya	Physics	G.U.

8. Bandana Deka	Zoology	G.U.
9. Sikha Kalita	Zoology	G.U.

14. Citation Index of Faculty members and Impact factor:

Publication of a few papers in various referred journals by the faculties having impact factors.

The faculty members of the college published a few papers in the National and International journals which have an impact factors. Following are the details of their publications in National and International journals, abstracts and proceedings in seminar/workshop/conference / symposium, books, chapters in a books and some research articles :

I. Records of publication (2005-2006 and 2006-2007) :

Name of the Lecturer	Title of the Topic	Book / Magazine/ Journals / Publisher	Department	Year
C. R. Das	▪ Poem	▪ Prantik	Assamese	2005
	▪ Poem	▪ Swarnalipi		2005
	▪ Poem	▪ Junbiri		2006
	▪ Poem	▪ Ramdhenu		2007
Monalisa Bora	Janjatiya Samajor Bibah Paddhati	Jatiya Barta A Souvenir of AJYCP	Assamese	2005 (pp25-27)

Monalisa Bora	“Byabaharik Sahityar Bhasat Karak are Sabda-bibhaktir proyog”	Assam Sahitya Sabha Patrika	Assamese	December 2005
	“Tamasa and Chou Pub in Biswakor”	Encyclopedia in Assamese		Vol.8 Feb. 2005
	“Nautangki, Jakshagon, Bhawai, Ramlila and Raslila”	Biswakas – Encyclopedia in Assamese		Vol-9 Feb.2005
	“Kamrupi & Goalparia Upabhasar Rupattna – Ek Tulanamulak Adhyan”	Assamiya Bhasar Upabhasa ISBN First Edition		2007
Dipendra Kr. Sarmah	“Problem and prospects of the Handloom Industry in Assam”	“Journey ahead’ - Journal of Entrepreneurship Development Cell.	Economics	July 2005 Vol No.6
	“Prospect of Sericulture Activities in Generating Employment”	“JourneyAhead” Journal of Entrepreneurship Development Cell		Aug 2006 Vol.No.6
	“Impact of Inflation on the Indian Economy”	“Arunav” Annual journal of SBMS college		2005-06 Vol.No.30
Dipali Kalita	“Technology of Education”	“Arunab” Annual journal of SBMS College	Education	2005
	“Ramayanar Ek Anannya Charitra Bharta”	A journal published in International Conference of Ramayana		2005
Dipul Kr. Das	“Gender disparity in the context of North East India”	Proceedings Published by St. Mary’s College (IQAC)		2007
Banti Borah	“Environmental Education – Sustainable Development”	Proceedings published by Rangia College	Philosophy	2005
	“Sita the Woman character of Ramayana and position of woman in social life”	Proceedings published by Asom Kalatirtha & Srimanta Sankardev Society		2005

Banajit Baishya	“Moral Degradation – An Analysis with special reference to Buddhas’ Noble eight fold paths”	A proceedings published by Goalpara College	Philosophy	2005
Mamani Devi	“Environmental Education – Sustainable Development”	Proceedings published by Rangia College	Political Science	2005
	“Sita the women character of Ramayana and position of woman in social life”	Proceedings published by Asom Kalatirtha and Srimanta Sankardev Society	Political Science	2005
Pulin Sarmah	“Very low B-Carotene but high lectein level in the serum of Vitamin-A deficiency in the North Eastern State of Assam”	An ID Journal of Research on Caratenoids	Chemistry	Vol.9 2005
	“An Isocratic high performance liquid chromatographic method with Diode-Array detection for determination and estimation of rational level in human serum”	Assam Science Society	Chemistry	2005
	“Very low B caratine but high lectein level in the Serum of Vitamin-A deficiency”	Proceedings of an International Seminar in Scotland, UK	Chemistry	2005

II. Book Publication:

Name of the faculty	Genre	Publisher	Year	Place	Title
C.R. Das	▪ Poetry	Sabda Prakashan	2004-05	Guwahati	“Bahudin Eke- loge Jun Sowa nai”
	▪ Poetry	Sabda Prakashan	2004-05	Guwahati	“Akash, Batah, Sagar, Seujia etc.”
	▪ Poetry	Jyotiprakash	2006	Guwahati	“Akasar Thikana”
	▪ Poetry	Bhagabati Prakasan	2007	Guwahati	“Gat Pat Barania Akash”
	▪ Book on Article	SBMS College	2005	Sualkuchi	“Abhigyan”
	▪ Book on Article	SBMS College	2005	Sualkuchi	“Sangjam, Sadhana & Sinta- Sarsa”
	▪ Magazine	SBMS College	2007	Sualkuchi	“Goyali”
	▪ Magazine	SBMS College	2005	Sualkuchi	“Asamiya”

15. Honours / Award to the Faculty:

Name of the Faculty	Department	Honours Award	Year	University
Dr.Kamal Choudhury	Botany	Ph.D.	2005	Gauhati University
Dr. Jogesh Deka	Political Science	Ph.D.	2006	Gauhati University

Mr. Nihar Ranjan Kalita, Sr. Lecturer, Department of Economics participated in the national level competition organized by Air India on “Broad Outlook Learner Teacher”. As a state winner, Sri Kalita visited Singapore in October 2006. He was also felicitated by the Governor of Assam and the Vice-Chancellor of Gauhati University.

16. Internal Resource Generated :

2005-06	Rupees	2006-07	Rupees
Revenue generated from Fisheries of the college	14,100/-	Revenue generated from Fisheries of the college	Rs.10,000/-
Rent for utilization of Hall of the college for public meeting	Rs.5,000/-	Rent for utilization of Hall of the college for public meeting	Rs.6,000/-
Fees Collected from students for computer course	Rs.1,53,400/-	Fees Collected from students for computer course	Rs.1,27,400/-
Use of Photostat machine placed in college for student use	Rs.1,200/-	Use of Photostat machine placed in college for student use	Rs.1,500/-
Tuition fees collected	Rs 127512/-	Tuition fees collected	Rs 111780/-
Total	Rs 301212/-	Total	Rs 256680/-

17. Details of departments getting assistance/ recognition under SAP, COSIST (ASSIST)/DST/FIST and other programmes.

- Nil

18. Community Services:

The institution undertook social works along with academic activities. The institution has an NSS and Scouts and Guide units which organized community services as follows :

- Health camp:** A one day health camp was organized in December 2005, by the NSS unit of the college under the leadership of Aswini Choudhury, department of Economics in association with the local Public Health Hospital, Sualkuchi.
- Observation of **World AIDS Day:** The NSS unit of the institution also organized World Aid Day in the college Campus. An art and literary competition was

organized among the students. Dr. Jugal Das, the local health officer delivered a speech on Aid's and how to take preventive measures on it.

- c) The Women Cell of the college also take a drive “**Weaver’s Enlightenment Programme**” as a part of community service in January 2006.
- d) The College Study Circle organized literary competition on **Assamese Poetry and Essay** among the schools and colleges of the surrounding areas in January 2007.

Besides the above programmes the institution is always concern with the local activities and with actively participation maintains a friendly relation with the local community.

19. Teachers and officers newly recruited:

For the smooth functioning of the classes the college appointed the following teacher’s on adhoc basis for the academic session 2005-2006 and 2006-2007.

Name	Departments
Anima Baishya	English
Manisha Baishya	Philosophy
Dolly Baishya	Philosophy
Kalpana Das	Education
Rana Howladar	Chemistry
Arup Sarmah	Assistant, Science Laboratory
Bhupen Das	Assistant Librarian
Nayan Kakati	Computer Instructor

20. Teaching and Non-Teaching Staff Ratio:

The ratio between teaching and non-teaching staff in the college during the period.

<u>2005-2006</u>	<u>2006-2007</u>
Teaching staff: 36	Teaching staff: 36
Non Teaching : 12	Non Teaching : 12
Ratio :	3:1

21. Improvements in the Library Services:

The college library has an advisory committee. The library introduced books bank facility to those students who cannot afford to buy books. Book bank provides books to the students for whole one academic session. Total number of students who avail the opportunity from the book bank are as follows:

Class	Year 2005-06	No. of Students	Class	Year 2006-07	No. of Students
HS 1 st yr.		11	HS 1 st yr.		12
HS 2 nd yr.		9	HS 2 nd yr.		10
TDC 1 st yr.		7	TDC 1 st yr.		6
TDC 2 nd yr.		9	TDC 2 nd yr.		7
TDC 3 rd yr.		5	TDC 3 rd yr.		8

Special attention has been made from the year 2005 for computerization of the library. Proper dissemination and retrieval system has been computerized in the library.

The college received Rs.6 lacs from UGC for overall development of the library. Books worth Rs. 29,941/- has been procured for the library during the year 2005-2006, and Rs 45949/- for the year 2006-07.

22. New Books / Journals subscribed and their value :

The total numbers of books subscribed by each department and their values are as follows

Sl. No.	Departments	Total books	Total cost	Period
1.	Assamese	38	Rs.1893/-	2005-06
2.	Biology	8	Rs.1815/-	
3.	Economics	27	Rs.5166/-	
4.	Education	44	Rs.3647/-	
5.	English	38	Rs.3427/-	
6.	Environmental Sc.	5	Rs.500/-	
7.	History	18	Rs.2523/-	
8.	Philosophy	16	Rs.2250/-	
9.	Political Science	36	Rs.5110/-	
10.	Reference books	2	Rs.210/-	
11.	News Papers	2	Rs.3400/-	
12.	Journals	1	--	

Sl. No.	Departments	Total books	Total cost	Period
1.	Assamese	52	Rs.2485/-	2006-07
2.	Botany	13	Rs.2532/-	
3.	Chemistry	14	Rs.2520/-	
4.	Economics	41	Rs.3564/-	
5.	Education	57	Rs.3952/-	
6.	English	32	Rs.5120/-	
7.	Environmental Sc.	10	Rs. 430/-	
8.	History	13	Rs.1900/-	
9.	Mathematics	17	Rs.2400/-	
10.	Philosophy	42	Rs.4526/-	
11.	Physics	13	Rs.2448/-	
12.	Political Science	57	Rs.5634/-	
13.	Reference Books	5	Rs.2500/-	
14.	Zoology	12	Rs.2538/-	
15.	Newspaper	2	Rs.3400/-	
16.	Journals	1	--	

The library also received eightyeight (88) copies of books from different publication houses and from Assam Sahitya Sabha. The library is having a total of 18,628 books.

23. Courses in which student's assessment of teachers is introduced and the action taken on student's feedback:

A format has been developed to licit feedback on teachers efficiency in teaching, learning situation in the college. The format is distributed amongst students and feedback obtained. The feedback is, then, compiled and placed before the advisory committee for the purpose for its scrutiny and recommendation.

The Advisory Committee headed by the Principal of the college comprising all the Heads of department decided to introduce reforms if needed on the basis of the feedback from students.

24. Feedback from Stakeholders:

- **The Guardian Community** as a stakeholder plays an important role for the upliftment of the college as it is the only higher institution of that area. They involved in the activities of the college and provide necessary information with suggestion when required.
- One of the most important stakeholders is the **Alumni Association**. Some of the Alumni joined as faculty member in the colleges and extended their support for the development of the college.
- **The Governing Body** as a stakeholder also provides suggestion and guide the college authority for academic and administrative development.

25. Unit Cost of education:

2005-2006	Tuition Fees	2006-2007	Tuition
H.S. 1 st and 2 nd yr (Arts)	Rs. 2450/-	H.S. 1 st and 2 nd yr (Arts)	Rs. 2320 /-
H.S. 1 st and 2 nd yr (Science)	Rs. 2450/-	H.S. 1 st and 2 nd yr (Science)	Rs. 2820/-
TDC 1 st , 2 nd and 3 rd yr (Arts)	Rs. 1930(general) Rs. 2050(Major)	TDC 1 st , 2 nd and 3 rd yr (Arts)	Rs.2040 (General) Rs.2160(Major)
TDC 1 st , 2 nd and 3 rd yr (Science)	Rs. 2850/-	TDC 1 st , 2 nd and 3 rd yr (Science)	Rs.2960/-

26. Computerization of Administration and the process of admissions and examinations result issue of certificates:

Two computers sets including all peripherals are placed in the administrative blocks of the college. The admissions, student's records etc. are processed in the computers. The examination results of 2005-06 and 2006-07 are stored in the computers.

27. Increase in the infrastructural facilities 2005-2006 and 2006-2007:

The infrastructural facilities in the college have been expanded to keep pace with academic growth.

- Construction of a multi-storied building is going on and the work is done from the grants received from the Government of Assam.
- The college also received grants from a local businessman for construction of a classroom.
- The University Grants Commission granted Rs.3,00,000 lacs for construction of a reading room in the library block.
- One urinal has also been constructed for the girl students of the college.

28. Technology up gradation:

Attempts have been made to modernize teaching-learning process through technological support. However this is yet to be completed.

29. Computer and Internal access and training to teachers and students:

Ten(10) sets of computer is installed in the computer room of the college which provides opportunities to both students and faculties to learn to handle computer. These computers were installed during the period 2004-05. However, internet connectivity is not available in Sualkuchi area. The college has taken initiative for computer connectivity for the college with BSNL authority.

30. Financial Aid to Students :

The welfare fund of the college provides financial aid to poor students. Those students avail this financial aid are as follows :

The College has a welfare fund which provided financial aid to the poor and meritorious students. The following are the number of students avail the benefit from the welfare fund :

Class	No. of Students	Year	Class	No. of Students	Year
TDC 1 st yr.	4	2005	TDC 1 st yr.	3	2006
TDC 2 nd yr.	6	2005	TDC 2 nd yr.	6	2006
TDC 3 rd yr.	5	2005	TDC 3 rd yr.	4	2006
HS 1 st yr.	9	2005	HS 1 st yr.	8	2006
HS 2 nd yr.	7	2005	HS 2 nd yr.	10	2006

31. Activities and support from Alumni Association:

The alumni association provided strong support to students in the form of educational leisure time facilities through indoor and outdoor games and cultural activities. It is vibrant and active by regularly helping the college in improving its infrastructure facilities. The alumni of the college have donated the drinking water supply scheme for the college in the year 2005.

32. Activities and support from the Parent – Teacher Association:

The Parent-Teacher Association joint meeting was held on November 2005 and October 2006 to discuss about the overall academic performance of the students. However, the Principal is always concern with the meritorious students to provide them all the facilities with books, remedial classes tutorial classes etc. As a result, the university result of the college is improving. Miss Namita Baishya and Miss Nitashree Goswami of Education Department, Miss Mitu Baishya of Philosophy Department and Mr. Jayanta Das of Economics Department secured first class in the university examination in the year 2005 and 2006.

33. Health Service:

Objectives of education without effective health cannot be fulfilled. Keeping it in mind, the college organized a vaccination camp for the local people and students. A free medical checkup was organized by the doctor's and medicines were supplied free of cost. This service was carried out in between college week in the month of January 2006.

Besides this the NSS unit of the college also concern with various health related programme like World AIDS Day, Blood donation camp etc. and carried out these programmes in association with the local PHC.

34. Performance in Sports Activities:

The institution always encourages in the outstanding performance of the students in their various sports activities. The following students have been awarded in various sports activities in the state and national level championship between 2005-06 and 2006-07.

Name of the Students	Sports & other activities
1. Paul Robson Das	National Net ball Championship (Uttar Pradesh)
2. Sangita Nath	-do-
3. Rumi Bayan	National Throw ball Championship (Karnataka) and Net ball Championship (Gaziabad)
4. Arup Das	-do-
5. Deepen Baishya	-do-
6. Paresh Bharali	-do-
7. Leema Choudhury	Singing Competition (Sualkuchi)
8. Chandramita Kalita	-do-
9. Manik Kakoti	National Level Poster Competition (New Delhi)

35. Incentives to outstanding sports persons:

The institution always encourages the student in participating in various sports activities and provides them with good incentives. However, in the above two sessions the institution got the opportunity to provide only the expenditure for the students to participate in the Gauhati University Youth Festival.

36. Student achievements and awards:

Besides the sports activities a few students are able to show their performance in other activities especially in the university examination. Four students namely Namita Baishya,

Nitashree Goswami, Mitu Baishya and Jayanta Das secured first class in the university examination.

- Miss Lima Choudhury and Miss Chandramita Kakati secured first prize in singing competition held in Sualkuchi, 2005.
- Shri Manik Kakoti has secured first prize in National Level Poster Competition held in New Delhi 2006, under NSS.

37. Activities of the Guidance and Counseling unit:

The Guidance and Counseling Unit of the college provides information on job opportunities.

- The unit provides necessary information about the higher studies in different institutions in the college notice boards.
- The advertisements for jobs published in major newspaper are also notified in the college notice boards.
- During the session 2005-2006 the unit invited the manager of the State Bank of India, Amingaon Branch to provide necessary information about their schemes for self employment.
- Moreover, the teachers are very much active in academic counseling to the students.

38. Development Programmes for non-teaching staffs:

The non-teaching staff of the college are provided with the computer facilities and training for smooth functioning of the office administration.

Name of the Training	Organisation	Target group	Year
Computer Literacy	Third Eye	Office Staff	2005
Computer Literacy	Third Eye	Office Staff	2006
Computer History	NIIT	Office Staff	2007

39. Healthy Practices of the institution:

The activities of the college can be broadly divided into two areas :

- i) Administrative
- ii) Academic

The College Governing Body checks the quality of administration in the college. The body constantly monitors all administrative matters through its deliberations on various issues of the college administration.

The academic issues of the college are discussed in the beginning of each academic year among teachers, students and parents.

Moreover, the college observes various programmes within the college campus such as :

- a) College Foundation Day on 1st August
- b) Freshmen Social for new students
- c) Student Union Election
- d) Teachers Day Celebration
- e) Biswakarma Puja
- f) College week
- g) Saraswati Puja
- h) International Women's Day
- i) Independence Day Celebration
- j) Republic Day Celebration
- k) Observation of World's AIDS Day
- l) Participation in the Youth Festival of G.U.
- m) Observation of World Environment Day

- n) Study Tour and Excursion
- o) Tithi of Sri Sankardeva and Sri Madhavdeva

40. Linkage development with National / International Academic / Research Bodies

The college developed linkage with some of the National / International research institutions, and bodies. Some of the research bodies in which faculties of the college are engaged in deliberations are –

- i) North East India Council for Social Science Research
- ii) Indian Council for Philosophical Research
- iii) All India Historical Association
- iv) All India Economic Association
- v) Guwahati Cine Club.

- Some of the faculty members – Banti Bora, Dipali Kalita, Mamani Devi, C.R. Das and D. Saikia attended the International Seminar in the year 2006.
- Mr. Pulin Sarma attended a seminar in Edinburgh, United Kingdom in 2005 and presented a paper.

41. Any other relevant information the institution wishes to add :

The preliminary work for the introduction of a unit of NCC from the current academic session 2006-07 has already been completed. Mr Dipendra Kr Sarma Sr. Lecturer of the Department of Economics extends his service as officer in –charge of the Unit.

The construction work of the ground floor of the Administrative Block is being completed and the principal's office has already been shifted to this building. In the first floor there are the departmental office rooms.

Various committees for all round development of the college have been set up. The committees already in action are:

1. Grievance Redressal Cell
2. Admission Committee
3. Academic Committee

4. Library Committee
5. Examination Committee
6. Planning Committee
7. Election Committee
8. Routine Committee
9. Documentation Committee
10. Campus Beautification Committee
11. Resource Mobilization Committee
12. Building Construction Committee
13. Festival Celebration Committee

SECTION – C

Details of the Plan for the next year :

1. Infrastructure :

- a) The multi-storied building under construction is proposed to be completed next year.
- b) The library reading room under construction is also proposed to be completed next year.
- c) The boundary wall of the campus is proposed to be erected phasewise as the amount required for the wall is huge.
- d) The existing fishery inside the campus of the college is proposed to be developed and fish seedling given for commercial use.
- e) Two new urinals for boys are proposed to be built inside the campus.
- f) A Gymnasium hall is proposed to be built with all modern equipments.

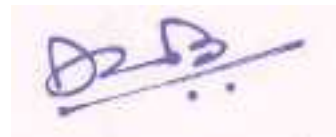
2. Academic :

- a) Introduction of
 - i) PGDCA Course

- ii) BCA Course
- iii) Open a center of K. K. Handique Open University and Institute of Distance and Open Learning (IDOL), Gauhati University
- b) Remedial courses for the students of SC/ST/OBC and other minority communities
- c) Measures for the development of the Science Stream of the college which has not yet been provincialised by the Government.
- d) An inter-disciplinary seminar is proposed to be conducted in the year 2007 and 2008.
- e) NCC is proposed to be introduced in the college.
- f) An entrepreneurship development programme will be arranged in collaboration with Indian Institute of Entrepreneurship, Guwahati.
- g) Educational excursion for students.
- h) Spoken English course is proposed to be opened.
- i) Computer training for teaching and non-teaching staff is to be continued.



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Principal
SBMS College, Sualkuchi